



# SORBNET2

**How to subscribe to the SORBNET2 SWIFT services**

**Version 2.0 January-2020**



## 1 Introduction

This document is to assist SORBNET2 Participants subscribe to the SWIFT services composing the RTGS Transaction service and the RTGS Monitoring service in A2A mode.

The following SWIFT messaging services are part of SORBNET2:

1. **FIN Copy** service for RTGS Transactions service (mandatory for all Participants).
2. **SWIFTNet** service for RTGS Monitoring service in A2A mode (optional):
  - SWIFTNet InterAct and FileAct service for automated RTGS Monitoring access by applications or systems, called Application to Application mode (A2A).

Participants can register to the following four services (2 x Test and 2 x Live):

- Two Pilot (Test) services: 1 FIN Copy and 1 SWIFTNet Service in A2A mode
- Two Live services: 1 FIN Copy and 1 SWIFTNet Service in A2A mode

<b>SORBNET2@SWIFT SERVICE REGISTRATION FORM</b>	<b>FINCopy (MANDATORY)</b>	<b>SWIFTNet A2A (OPTIONAL)</b>
PLN FINCopy – TEST	√	
SORBNET2 Monitoring – TEST		√
PLN FINCopy – LIVE	√	
SORBNET2 Monitoring - LIVE		√

## 2 Planning

The concrete dates of e-ordering should be agreed with Narodowy Bank Polski.

The subscription process in SWIFT takes about 2 weeks.



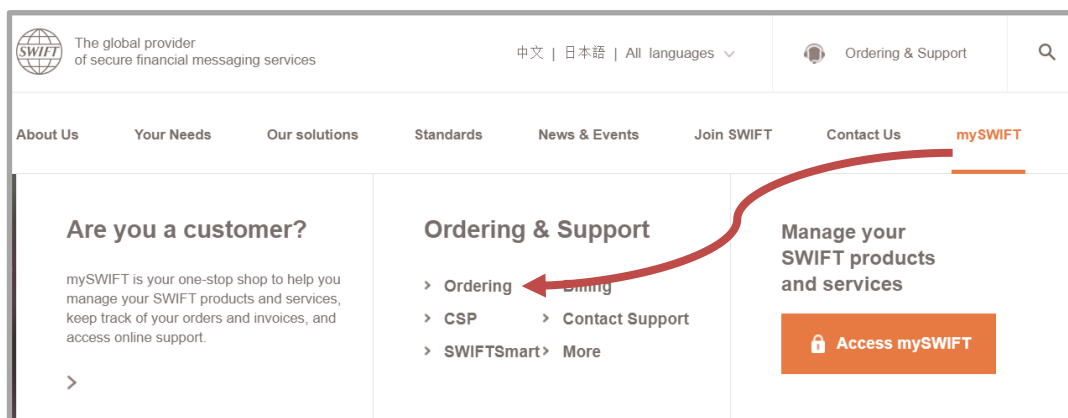
### 3 Service details

<b>FINCopy Service</b>			
	<b>Service Code</b>	<b>NBP Admin BIC</b>	<b>Service Name</b>
Live service	PLN	NBPLPLPA	SORBNET2 (Live)
Pilot (Test) Service	PLN (using Test BIC)	ZYATPLP0	SORBNET2 (Test)

<b>SWIFTNet Services</b>	
<b>Live Service</b>	
Business Name	SORBNET2
Service Name	nbp.sorbnnet2
Service DN InterAct	cn=interp, ou=s2, o=nbplplpa, o=swift
Service DN FileAct	cn=filep, ou=s2, o=nbplplpa, o=swift
<b>Pilot (Test) Service</b>	
Business Name	SORBNET2 Integration
Service Name	nbp.sorbnnet2!pu
Service DN InterAct	cn=intert, ou=s2pu, o=nbplplpa, o=swift
Service DN FileAct	cn=filet, ou=s2pu, o=nbplplpa, o=swift

### 4 How to subscribe to test and live services

- The service registration is done on [www.swift.com](http://www.swift.com) by a registered user with sufficient privileges.
- After login on [www.swift.com](http://www.swift.com) hover over **my SWIFT** option and open « **Ordering** » menu.



- Go to « **Order Products and Services** » page.



- d) On the « **Order products and services** » page choose **All** (products and services) and click the link SORBNET2@SWIFT under letter S.

Overview **Order Products & Services** Change, replace & upgrade Terminate & deactivate

## Order Products and Services

This section allows you to order SWIFT products or services.

Most popular All

0-9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

**0-9** Top ^

- > 3SKey

**A** Top ^

- > Alliance Access
- > Alliance Cloud
- > Alliance Connect
- > Alliance Connect for: Alliance Lite2, Alliance Lifeline and Alliance Remote Gateway

[...]

- > SIRESS
- > SORBNET2@SWIFT



## 5 Community page SORBNET2@SWIFT

This page has been prepared for the SORBNET2 community. All the links, documents and planning information you need to use to subscribe to SORBNET2 are located in one place.

[Overview](#)   [Order Products & Services](#)   [Change, replace & upgrade](#)   [Terminate & deactivate](#)

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# Subscribe to SORBNET2@SWIFT services

This page allows your institution to subscribe to SORBNET2@SWIFT.

[Place orders](#)

### Place orders

#### Subscribe to SORBNET2@SWIFT services

- [PLN FINCopy \(Live\)](#) >
- [PLN FINCopy \(Test\)](#) >
- [SORBNET2 Monitoring \(Test\)](#) >
- [SORBNET2 Monitoring \(Live\)](#) >



## How to fill the subscription forms

Chapters 6 and 7 describe how to fill the subscription forms:

- chapter 6 is dedicated for FIN Copy Services for RTGS Transactions service (mandatory for all Participants),
- chapter 7 is dedicated for SWIFTNet services for RTGS Monitoring services (optional).

Orange arrow ► means that this field must be filled in.

We recommend using the default values that are already proposed on the form.

## 6 FIN Copy Services:

After having selected the PLN FINCopy subscription you will see the following form:

The screenshot shows a web browser window titled "SWIFT - Windows Internet Explorer" with the URL "https://www2.swift.com/formz/main/index.cfm". The page features the SWIFT logo and tagline "The global provider of secure financial messaging services". A navigation menu includes "About SWIFT", "Products & services", "Ordering", "Support", "Training", "Events", and "Contact us". A search bar is located in the top right. Below the menu, there is a "Home" link and user information: "M. Hadwick | SWHOBEBB | Logout". A progress indicator shows three steps: "Step 1 enter information", "Step 2 verify and accept", and "Step 3 view confirmation". The main heading is "SWIFTNet Service Subscription". The specific service is "NARODOWY BANK POLSKI (NBPLPLPW) FINCopy-Inform Services : SORBNET2 (Test)". Below this, it says "SWIFTNet service = / Test" and "Enter the requested information." A note states "The orange arrow ► indicates mandatory fields". At the bottom, there is a link to "SWIFTNet Service Description" and a section for "Registered customer information".

### What to fill in the forms

#### 1. Customer Information

This section is pre-filled with data related to your BIC code.

#### 2. Order Information

Field 2.01: enter your order reference, free format.

Field 2.02: you may leave the default value "S.W.I.F.T. SC".

Field 2.03: you may leave blank.

Field 2.04: enter [ilona.pouna@swift.com](mailto:ilona.pouna@swift.com)



### 3. Institution that you order for

Field 3.01: select you BIC from the drop down list.

### 4. Preferred Implementation date

Field 4.01: keep default date (which is the earliest date).

### 5. FIN Service Configuration

Field 5.01: leave default value

Field 5.02: select your BIC from the drop down list.

- For Test service, you select your test & training destination
- For Live, you select your main destination

Field 5.03: leave default CUG Category value "SERVICEPARTICIPANT"

FIN Service Configuration			
FIN service code	<input type="text" value="PLN"/>		5.01
BIC8 to be registered in the service	<input type="text" value="please select"/>		5.02
CUG Category	<input type="text" value="SERVICEPARTICIPANT"/>		5.03

**Terms and Conditions**

Use of this ordering service is subject to the [SWIFT Ordering Service - Terms and Conditions](#). SWIFT will process any personal data you provide according to the [SWIFT Privacy Statement](#). The provision and use of the ordered service or product above are subject to the [SWIFT General Terms and Conditions](#).

**Order history**

User	Status	Time of change
No history found		

### 6. Forms validation

As next step, you have the validation of the form by selecting the **continue** button.

If everything is ok the system invites you to confirm your request.

### 7. Correcting Errors

If you have incorrectly filled in the form you will receive error message(s) on the screen and All error fields will be shown in orange.



**Error messages:**  
All error fields will be shown in orange.

Your own purchase order reference Your own purchase order reference is a mandatory field

Please use this form to manage a subscription to a SWIFTNet Service under the conditions of the [SWIFTNet Service Description](#)

Customer Information

Your own purchase order reference	<a href="#">?</a>	<span style="border: 1px solid orange; padding: 2px;">[Redacted]</span>	2.01
My Sales Partner	<a href="#">?</a>	<input type="text" value="S.W.I.F.T. SC. ..."/>	2.02

## 8. Forms Verification and Submission

If you have correctly completed the form, on the next screen you will be asked to “verify your order and accept” to finalise your order.

1. Scroll down to the bottom of the screen and select the Tick box to accept your order.
2. Select “order now” button to submit order.

Tick here to confirm your order details and to accept the terms and conditions above. Then click 'Order Now'.

[← BACK](#) [▶ Save as draft](#) [▶ Order now](#)

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## 9. Subscribe to both the Test & Live services

Please be sure that you register to test & live services. All the data are the same excepted for the question 5.02 where you enter your Test&Training or Live destination.

## 10. Confirmation

When the submission is done, SWIFT sends you back a confirmation email with reference order. Please be sure that you received both confirmations.





## 7 SWIFTNet Services

After having selected the SORBNET2 Monitoring subscription you will see the following form:

The screenshot shows the SWIFTNet Service Subscription form. At the top, there is a SWIFT logo and the text 'The global provider of secure financial messaging services'. A search bar is located in the top right corner. Below the search bar is a navigation menu with links for 'About SWIFT', 'Products & services', 'Ordering', 'Support', 'Training', 'Events', and 'Contact us'. The main content area features a progress indicator with three steps: 'Step 1 enter information', 'Step 2 verify and accept', and 'Step 3 view confirmation'. The title of the form is 'SWIFTNet Service Subscription'. The main heading is 'NARODOWY BANK POLSKI (NBPLPLPW) Market Infrastructure : SORBNET2 (Live)'. Below this, it says 'SWIFTNet service = nbp.sorbn2 / Live'. There are three steps: Step 1 (enter information), Step 2 (verify and accept), and Step 3 (view confirmation). The form has sections for 'Registered customer information' and 'Order information'. The 'Order information' section shows 'Your own order reference' with a question mark icon and a field containing '2.01'.

### What to fill in the forms

By completing section 1- 6 you will be able to access the service in A2A mode

If section 7 *SWIFTNet Browse Information* appears on the form please leave it blank as it is not relevant any longer.

#### 1. Customer Information

This section is pre-filled with data related to your BIC code.

#### 2. Order Information

Field 2.01: enter your order reference, free format.

Field 2.02: you may leave the default value "S.W.I.F.T. SC".

Field 2.03: you may leave blank.

Field 2.04: enter [ilona.pouna@swift.com](mailto:ilona.pouna@swift.com)

#### 3. Institution that you order for

Field 3.01: select your BIC from the drop down list

#### 4. Preferred Implementation date

Field 4.01: Keep default date (which is the earliest date).



## 5. SWIFTNet Closed User Group Information

Use this section to specify the SWIFTNet Address or Distinguished Name (DN) that you will use to exchange SWIFTNet InterAct or FileAct messages with your counterparts for this SWIFTNet Service.

Field 5.01: SWIFTNet Address, either keep default value (recommended) or specify the Distinguished Name (DN) you want to register to the service.

Field 5.02: CUG Category, Keep default value "member"

## 6. Traffic Routing for Real Time Services

Sections 5 and 6 define to which distinguished name (DN) and SNL InterAct messages and FileAct files will be sent to you.

Field 6.01: Select your BIC and the main SNL ID from the pick lists.

Field 6.02: Select your BIC and the disaster SNL ID from the pick lists.

Field 6.03: Routing end point, keep default value

## 7. Forms validation

As next step, you have the validation of the form by selecting the **continue** button.

If everything is ok the system invites you to confirm your request.

## 8. Correcting Errors

If you have incorrectly filled in the form you will receive error message(s) on the screen and All error fields will be shown in orange.



**Error messages:**  
All error fields will be shown in orange.

Your own purchase order reference Your own purchase order reference is a mandatory field

Please use this form to manage a subscription to a SWIFTNet Service under the conditions of the [SWIFTNet Service Description](#)

Customer Information

Your own purchase order reference	<input type="text" value=""/>	2.01
My Sales Partner	<input type="text" value="S.W.I.F.T. SC"/>	2.02


## 9. Forms Verification and Submission

If you have correctly completed the form, on the next screen you will be asked to “verify your order and accept” to finalise your order.

1. Scroll down to the bottom of the screen and select the Tick box to accept your order.
2. Select “order now” button to submit order.

Tick here to confirm your order details and to accept the terms and conditions above. Then click 'Order Now'.

[← BACK](#) [▶ Save as draft](#) [▶ Order now](#)

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## 11. Subscribe to both the Test & Live services

Please be sure that you register to test & live services.

## 12. Confirmation

When the submission is done, SWIFT sends you back a confirmation email with reference order. Please be sure that you received both confirmations.



## 8 What happens after the subscription form has been submitted?

### a. Validation

SWIFT End-to-End-Ordering will perform some further validation of the form. If the form is correct then it will be submitted to Narodowy Bank Polski for approval. In case the form needs corrections End-to-End-Ordering will inform you.

### b. Approval

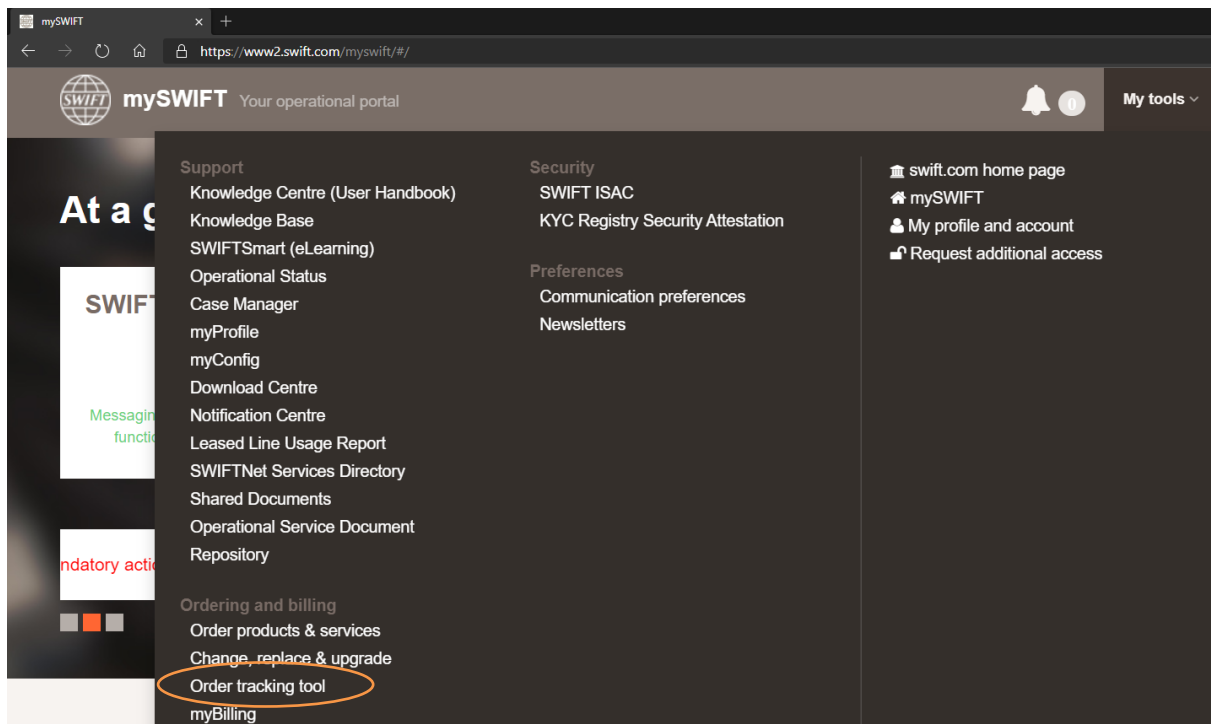
The Service Administrators at Narodowy Bank Polski will be requested to approve your subscription. This should be completed in less than 2 business days.

### c. Provisioning

Once approved, End-to-End-Ordering will plan the provisioning of your request at SWIFT. The provisioning should take place within 2 weeks.

### d. Monitoring status of e-Order

You can monitor the status of your eOrders at [swift.com](https://swift.com) order tracking.





## **9 Configure FIN copy Service Details**

Once the provisioning is completed, you must configure your SWIFT interface software to access the FIN copy services and the SWIFTNet services. Your SWIFT Interface will probably need to be integrated with your banking application. You can perform these tasks within your bank or contact your account manager to request assistance from SWIFT.

## **10 Changing or Cancelling Service Subscription**

To change the details of a service subscription you should use the e-forms in the [swift.com > ordering > change configuration pages](#) ([here](#)).

## **11 Terminating Service Subscription**

To terminate a service subscription you should use the e-forms in the [swift.com > ordering > Terminate products and services pages](#) ([here](#)).